

2009

February

2009

CIVIL SERVICE BENEFIT CUT-OFFS

<i>SUNDAY</i>	<i>MONDAY</i>	<i>TUESDAY</i>	<i>WEDNESDAY</i>	<i>THURSDAY</i>	<i>FRIDAY</i>	<i>SATURDAY</i>
1 ⁰³²	2 ⁰³³	3 ⁰³⁴	4 ⁰³⁵	5 ⁰³⁶	6 ⁰³⁷ Cutoff to key PARs to reflect correct rates for non CoBen employees for current month deduction Cutoff to key PARs to reflect new Vision changes into & out of R06 updates for a current month deduction	7 ⁰³⁸
8 ⁰³⁹	9 ⁰⁴⁰ 3:00pm cutoff to key HDB-12s to ACES for a current month deduction and any retroactive adjustments	10 ⁰⁴¹ Cutoff for Dental, Vision, and FlexElect forms to be received by SCO for a current month deduction and to retain a standard effective date of 3-1-09 for FlexElect Cutoff for Bond forms to be received by SCO for a current month deduction	11 ⁰⁴² 3:00pm cutoff to key HDB-12s to ACES for a current month deduction (retroactive adjustments will process next month)	12 ⁰⁴³ HOLIDAY	13 ⁰⁴⁴ Cutoff to key PARs to reflect correct R18 CoBen deductions for current month Cutoff to key PARs to reflect new Vision & Basic Life, Dental changes between basic & enhanced and R05 CHPDIP updates for a current month deduction	14 ⁰⁴⁵
15 ⁰⁴⁶	16 ⁰⁴⁷ HOLIDAY	17 ⁰⁴⁸ Cutoff for Miscellaneous Deduction forms (Parking, Long Term Disab., ect.) to be received by SCO for a current month deduction	18 ⁰⁴⁹ Cutoff to key PARs to reflect correct CoBen deductions (all except R18) for current month	19 ⁰⁵⁰ MASTER PAYROLL CUTOFF	20 ⁰⁵¹	21 ⁰⁵²
22 ⁰⁵³	23 ⁰⁵⁴	24 ⁰⁵⁵	25 ⁰⁵⁶	26 ⁰⁵⁷	27 ⁰⁵⁸	28 ⁰⁵⁹